



NEIGHBOURHOOD PLAN MEETING

26th March 2019



Attendees: Nik Lewin, Steve Medhurst, Bridget Stait, Tim Burton, Richard Shillito, Julie Coleman, Simon Langley (PCC Chair), Barrie Crow (PCC), Emma Chorley (SDC Planning Policy)

Apologies: Astrid Benson, Pete Russ

- Emma explained her role was to work with Neighbourhood Plan groups across Sedgemoor. Discussion covered:
 - Advised to have a list of 'reserve' sites in the appendices to future proof the NP
 - Sites for a minimum of 41 houses still to be allocated, but advised to add 10% to this (min 45) to demonstrate the plan has gone over and above what's needed
 - Reiterated that the NP is a tool to give us control over what goes where
 - Recommended following SDC process for the call for sites. Utilise Website, local press, social media etc to advertise
 - Technical support packages are available via Locality
 - SDC have set questions they ask when calling for sites and Emma will share these with Tim
 - NP will need to reflect that 'reasonable measures' were taken in the call for sites process
 - A Housing Needs Assessment will need to be completed. SDC or CCS (Community Council for Somerset) can support this. We discussed utilising the remaining reply envelopes and freepost licence to reduce costs in this process. Can we have copies available at the planned Community Event in June? **ACTION: Tim to discuss with Duncan Harvey**
 - Emma recommended grading the sites that we consider using a traffic light system (provided a document as an example)
 - Once we're at the point of having an early draft plan, we can ask Stephanie Parker-Stephenson (Environmental Planner) to review it, to ensure we've met the required obligations
 - We need an opening statement when calling for sites which clarifies that calling for sites does not guarantee that site will be allocated and

allocating sites does not guarantee that planning permission will be given. Also highlight what CIL has been spent on already.

- Salamanca: after the meeting on the 28th May, we will request a separate meeting with Paul Lowndes to understand what enhancements are definitely going ahead and can therefore be written into the NP. Overview of plans in the Village Enhancement Scheme/Section 106 needed prior to this meeting: **ACTION: Tim had offered to provide this overview – confirm timelines and Julie will invite Paul**
- Tim will brief Stuart on the output from the meeting in readiness for the next meeting on 9th April, which Stuart will be attending.
- Briefly discussed the next community event which will involve SDC (help residents to understand Tier 2 status), Salamanca (explain plans of road etc), NP (feedback themes from questionnaire and answer questions re; call for sites etc), Youth Area (gather feedback on what's needed i.e. BMX park, skate park etc), PCC (to be confirmed but maybe picking up on how they will action issues raised in questionnaire, how CIL has been spent, future plans etc), Villages Together (feedback how £1m lottery funding has been spent to date, and future projects). Date agreed (pending hall availability) of **2nd June** and hog roast/wine will be provided to attract people. **ACTION: Richard to book the hall asap**
- Nik is still working on the Communication and Engagement Strategy
- Next meeting: 9th April 7pm – 9pm, Sports Centre